

Course & Activity Guide



**Term 3 & 4
2020**

We are now taking expressions of interest for our Term 3 & 4 classes. Course dates may be subject to change.



**mountain district
learning centre**

Mountain District Learning Centre | RTO no. 3969
13 - 15 The Avenue, Ferntree Gully VIC 3156
(03) 9758 7859 | office@mdlc.com.au | www.mdlc.com.au

About Us

Mountain District Learning Centre was established in 1974 as Mountain District Women's Co-op.

The Co-op focused on the interests of local women supporting the sale of hand-made craft items, providing an independent income for the women. The Co-op offered access to local community education making academic achievement a reality for many women.

Today, the Centre provides opportunities for men and women, young and old to access programs for education, skill development, friendship and enjoyment.

MDLC has a strong community development focus and participates in activities that help to strengthen the community including acting as publishers of the Ferntree Gully News, participating in collaborative networks and consultative committees that advance community interests.


Reconnect with Education

- ➔ Are you between 17 and 64 years of age?
- ➔ Have not completed Year 12 or equivalent, not in school, training or employment?
- ➔ Did you miss out on the education that will help you reach your potential in work and life?
- ➔ Are you looking to give yourself better career options?

Support is here to get you back on track!

MDLC is a provider of the Victorian Government's Reconnect program offering additional support for people who have found themselves outside education and employment.

- ✓ Reconnect at MDLC— build your confidence and explore pathways to education, TAFE or work options.
- ✓ Enrol in VCAL Foundation, Intermediate or Senior



It's never too late to
learn at MDLC.

Mountain District Learning Centre is a Learn Local organisation, offering some courses that are Learn Local endorsed. We require proof of Australian citizenship. Concession card holders and pensioners pay only \$30 tuition per year regardless of the number of courses. Amenities and materials fees not subject to concessions.



Industry Training

Responsible Service of Alcohol (RSA)



People wishing to work in a bar, club, cafe, restaurant or venue that is licensed to sell alcohol within Victoria, will need a Responsible Service of Alcohol (RSA) certificate, accredited by the Victorian Commission for Liquor and Gambling Regulation (VCGLR). MDLC are a VCGLR approved provider for the 4 hour Responsible Service of Alcohol Course.

Wednesday 9th September 6pm to 10pm

Cost \$60 includes VCGLR Certificate

English Language Classes

Mountain District Learning Centre delivers daytime English Language programs at both Boronia library and Ferntree Gully. This program is for people from non-English speaking backgrounds.

The Certificate in Spoken & Written English program provides learning in listening, speaking, reading and writing as well as help with grammar and pronunciation.

Enrolments are taken throughout the year.

10725NAT – Preliminary course in Spoken and Written English

10727NAT - Certificate I in Spoken and Written English

10728NAT - Certificate II in Spoken and Written English

10729NAT - Certificate III in Spoken and Written English

Contact MDLC for details of class times, fees and charges or to find out if you are eligible for free English Language classes through the AMEP (Adult Migrant English Program)



Learn Local Classes

Classes with this symbol are funded by Learn Local. We require proof of Australian citizenship. Concession card holders and pensioners pay only \$30 tuition per year regardless of the number of courses. Amenities and materials fees not subject to concessions.

As of term 3, all our Learn Local Classes will be via the Zoom Live platform.

Adult Literacy

Read Write Now (20ALNREWRN05)

Do you or a friend need to get better at reading, writing, spelling or numbers?

(School terms only)

Wednesday evenings 7pm to 9pm (Zoom)

15th July until 16th September (10 weeks)

Or

Thursday 7pm – 9pm (Zoom)

16th July to 17th September

Fee: \$30



The Any Book Book Club

A book Club with a difference. This club is great for those who like to choose their own books and who like to share a good read with others. If you're the sort of person who dreads finding out what the next book selection is for your club, then the Any Book Book club could be for you. Your fellow reader might just talk about one book that they loved and why, but depending on how many are in the group, could talk about two or three books or maybe a single author's work. This is a great way to find out about new books and to amplify a book or author that you admire, too.

Monday 6pm to 8pm (Zoom)

20th July to 14th September

Cost: Free



Computer Courses

Novice to the Next Step (20ALNINTCOM3)

This course continues to advance the development of computer skills, with step-by-step tuition from Lillian. Our experienced IT tutor provides a supportive classroom environment guiding and enhancing your technology skills and software applications knowledge.

Mondays 9.30am to 11.30am

13th July to 14th September (10 weeks)

Fees: \$30



Microsoft Level 1 Excel (20VOCEXCEL03)

Create, edit and format spreadsheets. Learn to use basic formulas and functions to perform calculations. Create charts, sort and filter data and much more. Spreadsheets can be used to model and manipulate data sets, create graphical visualization's, inform future planning, charting and lists. Join Cymone as she explains the difference between a formula and a function, what each is, when, and how they are commonly used.

Thursday 7:00pm to 9:00pm (Zoom)

30th July to 17th September

Fee: \$60 (includes manual)

Basic computer knowledge required



Beginners XERO (20VOCXER03)

Do you want to develop the skills and knowledge to use Xero Accounting? Join Cymone and start at the beginning learning about Xero. This course is designed to teach you from the beginning with step-by-step instructions. You learn about the following topics; software overview, cash book, accounts receivable, accounts payable, creating templates for invoices, quotes and inventory management.

Tuesday 7:00pm to 9:30pm (Zoom)

28th July to 15th September

Fee: \$30



Career Smart – Finding the Job you love

NEW

Join Kate for this introductory program. Preparing you for the job seeking process and what is required in order to secure employment. Resume writing is a skill. Mountain district Learning Centre is now offering a face-to-face service to review your resume. Gain the tips and tricks for a successful interview.

In this 8-week course, you will learn techniques that will have you exuding confidence, from the simple handshake through to negotiating salary.

As the saying goes, “you only have 7 seconds to make a strong first impression” let Kate help you make a lasting impression in an interview situation.

Monday 3pm to 5pm (Zoom)

27th July to 14th September

Fee: \$30



Beginners Marketing Course

NEW

Are you interesting in learning about marketing?

Are you interested in pursuing a career in marketing or do you just want to give your business a boost?

Deb has been in the industry for over 9 years, join her and learn the skills and techniques for basic marketing. You'll acquire knowledge that can help you in any business-related career, because you'll understand the importance of consumer relations and communication. You will study marketing as a whole examining all areas.

Wednesday 7:00pm to 9:00pm (Zoom)

29th July to 16th September

Fee: \$30



Saturday Workshops

Microsoft Office

Discover why Microsoft Office is the most common form of software used in the western world and what it can do for you!

Saturday 15th August 10.00am to 11:30am (Zoom)

Or

Saturday 3rd October 10:00am to 11:30am (Zoom)

Fee \$10

Languages

French – Level 1

An elementary group suitable for those with a little prior knowledge of the French language and/or for those traveling to France and/or French speaking countries.

Thursdays 7.30pm to 9.00pm

6th August – 10th September

Fees: \$110.00

French – Level 2

A lower intermediate course is for those who have previously completed our Level 1 course, or perhaps you already know the basics of French and would like to learn more. Call the office for more information before enrolling into Level 2.

Thursdays 6.00pm to 7.30pm

6th August – 10th September

Fee: \$110.00

German – Beginners

Join Eva to learn German language including grammar, speaking, reading, writing and listening. Ideal for the very beginner travelers.

Expressions of Interest are now being taken for face to face classes in Term 4. Please call the office to book your place.

German – Intermediate

Sprichst Du Deutsch?

This course is ideal for those who have previously completed our Beginner course, or have some prior knowledge of German and would like to learn more!

Join our experienced tutor Eva, and expand upon your current knowledge of the German language including grammar, speaking, reading, writing and listening. Call the office for more information before enrolling into the Intermediate Level.

Expressions of Interest are now being taken for face to face classes in Term 4. Please call the office to book your place.

Leisure Activities

Crafty Card Making

No prior craft experience is necessary for these classes because you'll be supported to learn new techniques to produce a set of high quality cards with a Christmas theme with take home instructions! You will be amazed at your ability to make gorgeous cards & will feel creative and inspired to craft more handmade cards at home for all those special people in your life!

Call the office to expressions your Interest for Term 4 classes.
Fee: \$50.00 plus \$5 per session to tutor for materials

D.I.Y Balloon Artistry Workshops

Join Monique & learn how to make your own D.I.Y Balloon Table Centerpieces and other eye catching creations for your next event or function, and just in time for Christmas! In this suite of simple beginner workshops, learn techniques on how to create your stunning piece. By the end of the workshop(s) you will have the confidence & knowledge to create unlimited beautiful balloon displays for friends and family!!! Expressions of Interest for these workshops are now being taken for Term 4!



NEW

Workshop 1 – Balloon Hoop

Monday 16th November 7.00pm – 8.00pm
Fee \$25.00 (all materials supplied)

Workshop 2 – Mini Garland

Monday 23rd November 7.00pm – 8.00pm
Fee \$25.00 (all materials supplied)

Workshop 3 – Balloon Tree Table Centrepiece

Monday 7th December 7.30pm – 8.30pm
Fee: \$25.00 (all materials supplied)

Workshop 4 – Single Balloon Table Centrepiece

Monday 14th December 7.00pm – 8.00pm
Fee: \$25.00 (all materials supplied)

Workshop 5 – Balloon Topiary Table Centrepiece

Monday 21st December 7.00pm – 8.00pm
Fee \$25.00 (all materials supplied)

Macrame Tree Of Life Workshop

Join Lynn and learn how to make a fabulous macramé Tree Of Life using various macramé knots. Grab a friend and come along to this fun and relaxed class!

NEW

Call the office to expressions your Interest for Term 4 Macrame Workshops.

Fee: \$40.00 (all materials supplied)

DIY Kokedama Workshop

In this simple beginner class Rachel will teach you the techniques on how to form Kokedama, how to protect the roots of your plant, and how to wrap the string, ready for you to hang your little greenery ball on display! By the end of the class you will have the confidence & knowledge to create unlimited Kokedama, as well as how to care for your new little ball of delight.

Monday 7th December 6.30pm – 7.30pm

Fee: \$25.00 (all materials supplied)

Organic Soapmaking Workshop

In this fun organic class, Sharnn will teach you the basics of natural organic soap, adding colour & fragrance, as well as how to make your own soap at home using easy to find ingredients. Take home about 500ml of soap. Bring some essential oils if you would like, and an empty 1 litre cardboard milk carton. We recommend that you wear covered shoes and long sleeved clothing.

Saturday 12th September 1.00pm – 3.00pm

Fee: \$70 plus \$5 to tutor materials

Wire Wrapped Crystal Pendant

NEW

You know when you see a crystal pendant necklace and think "wait, I can probably make that!" You're right. You totally can! Making your own wire wrapped pendant is pretty simple, and you can apply the same techniques to almost any stone. The perfect "handmade with love" gift this Christmas, or keep it for yourself! Expressions of Interest for this workshop are now being taken for Term 4.

Monday 30th November 7.00pm – 8.00pm

Fee: \$30.00 (all materials supplied)

Health and Exercise

Tai Chi

Enrol Now and Get the First Lesson Free!!

Fluid, gentle movements are relaxed and slow in tempo. Breathing is deepened and slowed, aiding visual and mental concentration.

Tuesdays, during school terms. Expressions of Interest now being taken for Term 4.

1.00pm to 2.00pm

Fee: \$10 per session

Fitness & Fun Gentle Exercise for Women 55+

Susan will help you to improve your balance & increase your flexibility & overall fitness from a range of simple exercises. Join this friendly group of women!

Two sessions to choose from. New enrolments welcome! Expressions of Interest for possible Term 4 start now being taken.

Tuesday 9.30am to 10.30am

Thursday 9.15am to 10.15am

Fee: \$5 per session BYO floor/exercise mat.

Events and Community Activities

Community Garden

Grow some vegies, help care for the chooks, harvest produce, propagate plants & seedlings and assist with our plant rescue program. The MDLC Hi-Rise Community Garden welcomes all volunteers & those who need to complete 15hrs for Newstart requirements. Program runs on Mondays, Tuesdays & Thursdays. New members welcome! For further enquiries call our friendly office staff on 9758 7859.

CAE Book Group

Are you a book lover? Do you love to dissect the story and share your conclusions? Then this small, friendly group of like-minded bookworms is just right for you!

3rd Tuesday of the month

1.00pm to 3.00pm

New members for 2020 welcome!

Philosophy for thinkers - interest group

The way we think about the world affects the world we live in. Join this friendly group of men & women for challenging and stimulating discussions on prominent contemporary philosophers whilst using both modern & traditional ideas. New members welcome!

Friday 9.15am to 11.15am (during school terms)

Fee: \$5 per session

Crafty Ladies – Interest Group

Come join our friendly group of ladies. If you enjoy sewing, patchwork, craft and working at your own pace with your own projects you will be most welcome. We also do projects for Childrens charities which brings a little joy into a child's life.

Tuesdays 9.30am – 11.30ish

Fee: \$2.50

Mountain Treasures Craft Group – Interest Group

Do you enjoy crafting? Then why not come along to the Mountain Treasures craft group each Wednesday morning! We don't have a tutor but we are very happy to share the knowledge! We also enjoy selling our wares at various festivals around Knox.

Wednesdays 10.00am – 12.00pm

Gold Coin donation

Mountain Treasures By Night Craft Group – Interest Group

NEW

Do you enjoy crafting but can't make it to the morning group? Bring along your sewing or craft project for an evening of creating! Like the morning group, we also enjoy selling our wares at various festivals around Knox. There is no tutor on site but we're happy to share the knowledge!

Wednesdays 7.00pm – 9pm

Gold Coin donation

Social Support Activity Groups

HACC/PYP and CHSP programs are for seniors and younger eligible people who are looking for social opportunities. Come along and enjoy some recreational time and new experiences in relaxed friendly company. Classes run during school terms. NDIS clients welcome!

Our Cultural Community Group

Are you newly arrived to Australia? We invite you to come along and meet new people by joining this friendly group. Join Luise & friends as you focus on health & wellbeing, making, cooking & other social activities. We also encourage English conversational skills over morning tea.

A different activity is on each week!

Tuesday mornings – 9.30 – 11.30am

Fee: \$5.00

Papercraft

Join Lynn who will encourage you to express your creativity through different craft activities in this friendly group. Morning Tea provided.

Wednesday mornings – 9.30 – 11.30am

Fee: \$7.50

Mixed Media Art Group

Be inspired! From novices to the more experienced - express your creativity through mixed media art in this friendly group. New enrolments welcome! Afternoon Tea Provided.

Wednesday afternoons – 1.00 – 3.00pm

Fee: \$7.50

Social Friendship Group

Do you enjoy making new friends? Or maybe just enjoy a cuppa and a chat in a social, friendly environment? If this sounds like something you might enjoy – call the office on 9758 7859.

A different activity is on each week!! New enrolments welcome!

Wednesday afternoons 1.00pm to 3.00pm

Fee: \$5.00

Crafteria

We provide the opportunity for creative expression through a variety of recreational craft activities in a warm, supportive and inviting environment. No prior craft experience necessary. Afternoon Tea Provided.

Thursday afternoons – 1.00 – 3.00pm

Fee: \$7.50

The Arties

Join Janet and friends in this therapeutic arts based class to produce unique artworks that tell your individual story. No prior art experience necessary. Morning Tea Provided.

Friday mornings – 9.30 – 11.30am

Fee: \$7.50

Bit by Bit Computers

Join Lillian and take your time to become more familiar with computers. Learn how to use email, Google and more! Enjoy learning in a relaxed environment in your own time and with the company of like-minded others. BYO Laptop is encouraged. New enrolments welcome! No prior computer knowledge or experience is necessary.

Thursdays and/or Fridays

3.30pm to 5.30pm

Fee: \$5.00

Women on the Move Exercise Group 65+

Come along for an hour of gentle exercises and stay for a cuppa and a chat in the friendly company of other women! New enrolments/members welcome!

Monday mornings at 10am to 11am (or till 12 for a cuppa)

Fee: \$3 per week plus \$15 term fee

Boomerang Bags

No experience necessary. You will be shown each step of the simple Boomerang Bag process. The completed bags are then distributed to our local community at markets, events, festivals, libraries, schools and businesses to provide sustainable alternatives to plastic.

Join us on Wednesday to create

Boomerang Bags.

Times to be confirmed

Free!

NEW



Information

MDLC Office hours: Monday to Friday 9.00am to 4.00pm

Finding MDLC

MDLC is only a 5 minute walk from Ferntree Gully railway station. Other options include bus route 755 from Knox City Shopping Centre or bus route 691 (Boronia to Waverley Gardens including Rowville) and 693 (Belgrave to Oakleigh).

Volunteer Program

We welcome volunteers to help with reception, administrative tasks or to help out in our garden, social group, art and craft programs. Some skills or knowledge in these areas preferred. Please contact the Centre on 9758 7859 for further information.

New Courses & Tutors

MDLC is always looking to offer new courses for the local community. If you have a speciality you'd like to teach, or an idea for a new and exciting program, please contact the Centre on 9758 7859.

Room Hire

MDLC has a variety of rooms available for hire at reasonable rates. Contact the office on 9758 7859 for details.

Mountain District Learning Centre gratefully acknowledges the support of these funding bodies and peak organisations:



MDLC is a Public Benevolent Institution endorsed by the ATO. Donations of \$2.00 or more are tax deductible.

Accredited training is delivered with Victorian & Commonwealth Government funding.

Learn Local Organisations receive funding for quality pre-accredited training courses, identified with the Learn Local logo, through ACFE (Adult, Community & Further Education).